

MGC/009/2020

April 2, 2019

Subject : Guideline for the Organization of the Annual General Meeting of Shareholders 2020 during the Outbreak of Coronavirus Disease (COVID-19)

Attention : Shareholders of Modernform Group Public Company Limited

Modernform Group Public Company Limited has changed venue of the Annual Ordinary General Shareholders Meeting No.1/2020 on Thursday, April 23, 2020 at 14.30 h. to be held at the meeting room at showroom fl.4, Modernform Tower, Srinakarindr rd., Phatthanakan, Suan Luang Bangkok 10250. The details are stated in the Notice of the Annual Ordinary General shareholders Meeting dated April 1, 2020

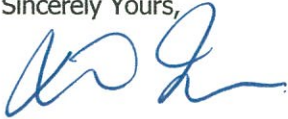
Due to the outbreak of the coronavirus disease 2019 (COVID 2019), the Company is deeply concerned by the situation. As the Annual Ordinary General Shareholders Meeting is the gathering of a large number of people which is one of the risk factors of the spread of COVID 19, the company would like to inform you the guidelines for the organization of the Meeting as follows:

1. Shareholders who recently visited or returned from any high-risk countries in less than 14 days as specified in the notification of Ministry of Public Health, the Company shall reserve the right to deny entry into the meeting. Shareholder may appoint a proxy as representative or the Company's Independent Director to attend the meeting
2. The Company will set up a screening point at the registration desk entrance to the meeting room as follows:
 - 2.1 Temperature checking
 - 2.2 Attendees shall be required to fill in the form for health screening for being infected or possibly infected of COVID-19 and deliver such form to the staff of company at the registration desk. Please note that concealment of health information or traveling record could be considered a violation of the Communicable Diseases Act B.E.2558.
 - 2.3 Attendees are required to clean their hand with alcohol gel provided.
 - 2.4 Attendees are required to wear a mask (to be provided) during and thorough the meeting for safety and sanitary for all attendees.
3. Attendees will be assigned to a seat with appropriate social distancing at the minimum of approximately 1 meter from each other. Attendees will not be allowed to change the seats or move the chairs.
4. Neither lunchbox nor coffee or tea will be served to prevent the outbreak of the virus in order to minimize personal direct contact and for safety and sanitary for all attendees.
5. In case that the shareholders wish to make queries regarding the meeting agenda in advance, please send questions to the company via email: co.secretary@modernform.co.th one week prior to the shareholders' meeting date.

With our deep concern over the health of the Shareholders, the Company would like to ask for your kind cooperation even for those who are not in the risk group, to appoint a proxy or Company's Independent Director to attend the meeting.

Please be informed accordingly

Sincerely Yours,



(Mr. Thaksa Busayapoka)

Chairman